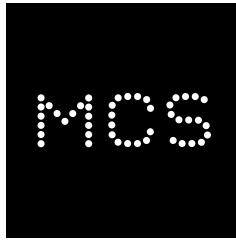


# HEAT PUMP INSTALLATION

## INSTALLER HANDOVER CHECKLIST

Items required in the handover pack	
MCS Certificate	
Copy of Invoice - marked 'paid in full'	
Insurance Backed Warranty details	
Heat Loss calculations for each heated room, internal and external design temperature(s) and the duty of the heat emitters at design conditions in each heated room (whether existing or installed under this contract)	
Design maximum heat emitter flow temperature	
Details of maintenance requirements	
Manufacturer's installation and operating manuals for all major items of plant, including heat pump, central heating controls and hot water cylinder (calorifier), including all commissioning control values	
MCS Heat Pump System Performance Estimate used for final contract (including any variations/ changes to design)	
Heat pump output power (kW) at the design ambient and design maximum flow temperature leaving the heat pump	
If Ground Source Heat Pump: a completed ground heat exchanger design according to table three of MIS 3005	
Copy of the Heat Pump Compliance Certificate	
Confirmation of means by which the customer will receive Building Regulations compliance certification (where required)	

**Please Note:** Alteration of any control settings left at the time of commissioning may adversely affect the performance of the heat pump system.



<b>Installer Contact Details</b>	
Installer Name:	
Contact Number:	
Certification Body:	
Consumer Code:	

**MCS HELPDESK TEAM**

If you need advice or have unanswered questions regarding the certification of your installation, the dedicated MCS Helpdesk team would be happy to assist.

Call the Helpdesk on 0333 103 8130, email: [mcs-helpdesk@mcscertified.com](mailto:mcs-helpdesk@mcscertified.com) or visit [www.mcscertified.com](http://www.mcscertified.com)